

Photography and Filming Policy

<i>Approved by (role)</i>	<i>Author</i>	<i>Date</i>
Board of Directors	Andrew Payne	01/08/2024

Document History

<i>Version</i>	<i>Summary of Changes</i>	<i>Document Status</i>	<i>Date</i>

Next Review Date: August 2025

Implicit within the policies and procedure of Synergy Gymnastics London is the commitment to always protect children and vulnerable adults. We do not want to prevent parents/carers taking photos of their own children but we do ask that you follow the appropriate steps below.

Gymnastics for All / Squads / Tumbling Tots / Pre School

- 1) Photography and filming within GfA, Squads, Pre School or Tumbling Tots sessions is not permitted.
- 2) You can check with the lead coach of the session if it's OK to photograph your child at the end of a session or prior to a session starting.
- 3) If the Lead Coach says its OK, ensure that the image only captures your child and not others.
- 4) Switch the Flash OFF so that other gymnasts are not distracted.
- 5) If by taking photos of your child it still causes concern to other children or parents/carers, please stop until a more appropriate time.
- 6) Photos and videos are not to be taken in toilets or changing areas.

Tiny Gym

Photography and filming within Tiny Gym sessions is permitted as long as:

- 1) The image only captures your child and not others
- 2) The flash is switched off

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All photography and filming rules apply to mobile and tablet devices in exactly the same way.

Photos/Videos taken by staff

From time-to-time coaches will utilise photos and videos to enhance feedback or for marketing purposes. We will:

- 1) Check your photography consent that you completed on the online registration form.
- 2) Always ask for parent/carer permission to take or publicise photos/videos from those in the images. If you are 18 or over, we will ask you directly.
- 3) Capture images using devices owned by the club and not personal devices.
- 4) Not use or manipulate photos/videos to cause distress or embarrassment.
- 5) Delete images once they have served their purpose.

Concerns about inappropriate photography can be raised with our Lead Welfare Officer Louise Mearns: louise@synergygymnastics.co.uk or 0203 978 1430

You can also reach our wider Safeguarding team by emailing welfare@synergygymnastics.co.uk

Events and competitions held at the club will follow British Gymnastics Events Guidelines which can be found on their website and will also be publicised at the event.

Ordinarily the taking of photography and filming at club events such as the end of year show is permitted.